

ORDINARY MEETING

OF

GRANTS SUBCOMMITTEE

AGENDA

Time: 9:30 am
Date: Wednesday, 7 December 2016
Venue: Committee Room 1
Ground Floor, Council Offices
101 Wakefield Street
Wellington

MEMBERSHIP

Mayor Lester
Councillor Dawson
Councillor Day
Councillor Free (Chair)
Councillor Gilbert
Councillor Young

Have your say!

You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 803-8334, emailing public.participation@wcc.govt.nz or writing to Democratic Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number and the issue you would like to talk about.

AREA OF FOCUS

The Grants Subcommittee is responsible for the effective allocation and monitoring of the Council's grants.

Quorum: 3 members

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1 Meeting Conduct

1.1 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.2 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.3 Confirmation of Minutes

There are no minutes to confirm as this is the first meeting of the Grants Subcommittee for the 2016/2019 triennium.

1.4 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

1.5 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of the Grants Subcommittee.

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor Matters relating to the General Business of the Grants Subcommittee.

No resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Grants Subcommittee for further discussion.

2. General Business

WASTE MINIMISATION SEED FUND

Purpose

1. The purpose of this report is to seek the Subcommittee's approval for the distribution of the grant funding of \$50,000 from the Waste Minimisation Seed Funding for medium to large projects for 2016.

Summary

2. The Waste Minimisation Seed Fund supports projects that minimise waste to landfill, target priority waste streams, reduce harm to the environment and improve efficiency of resource use. This is the second round of funding for medium to large projects (\$2,000-\$25,000) for this grant. Officers are recommending the Grants Subcommittee support for six projects with grants totalling \$50,180.

Recommendations

That the Grants Subcommittee:

1. Receive the information.
2. Agree to fund the projects as listed below:

Organisation	Project	Total project cost	Amount requested	Recommended	Comments
3R Group Limited	SeatSmart Child Car Seat Recycling - 250-500 seats in first year	\$14,365	\$4,995	\$4,995	We are supportive of this project, which will result in the diversion of 250-500 car seats from landfill per annum within Wellington City, and raise awareness of car seat expiry dates. This programme also encourages product stewardship, which is a key priority for WCC's waste team, by working with car seat manufacturers and retailers to consider and take responsibility for end-of-life car seats. We are also keen to have a collection point at the Second Treasures shop at the Southern Landfill, which will be a good way to both increase diversion and

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					awareness, and foster a relationship with 3R, a successful waste minimisation organisation.
Kiwi Community Assistance Charitable Trust	Waste Diversion through Food Rescue-Chiller/freezer van	\$20,000	\$10,000	\$10,000	We are supportive of this project, which will assist Kiwi Community Assistance in nearly doubling the amount of food being diverted from landfill. A majority of the food diverted from landfill is from within the WCC boundaries, which helps meet the criteria of the grant. Food waste is a key priority area for Council, and keeping food waste out of the landfill and getting it to people who need it is a win-win scenario.
Newtown Community & Cultural Centre	Pilot Wash Against Waste Zone	\$3,250	\$3,250	\$3,250	We are supportive of this project to trial an innovative new idea to encourage festival attendees to bring along their own reusable plates, cups, and cutlery, and provide a fun and positive environment to wash and sanitise the service ware. This is a new, innovative idea that targets waste at the top of the waste hierarchy (reduction/reuse), eliminating the waste before it is even produced. If successful, this trial project could be replicated at events and festivals throughout the city, and possibly the country, which directly supports Council's wider event waste minimisation project.
Newtown Residents Association	Sort-wash-compost pilot programme	\$6,550	\$5,500	\$0	We do not feel that a waste assessment and sorting exercise is an

Inc	for Newtown Festival 2017				innovative waste minimisation activity. We funded a waste audit for the 2016 festival, and funding the same activity again is not innovative. They could recruit some dedicated volunteers (for free) if they would like to sort their waste destined to landfill to divert the recyclables and compostables to maximise the diversion rate. We do not feel that this is an innovative idea and for this reason, we are recommending not to fund this application.
Organic Wealth	Healthy Soils, Healthy Kids Programme, Wellington Campaign - 5 ECCs	\$19,100	\$19,100	\$10,000	We are supportive of this project, and feel that the 12-month relationship that is built with each ECC will lead to long-term behaviour change and waste reduction. This application meets the criteria by directly diverting waste from landfill via improved systems and bins at ECCs, implementing and encouraging composting, and directly teaching and fostering waste minimising behaviour change. We feel that this project will develop the kind of longer-term relationships, monitoring, and support that will lead to long-term behaviour change to minimise waste. We are recommending partially funding this programme, at \$2,000 for each of the 5 participating ECCs, in order to hopefully encourage the ECCs to contribute the remainder of the programme cost to

					encourage their financial buy-in, and therefore, greater stake in the process which would lead to better and longer-term outcomes for the centres.
Space Between	Space Between: Waste/Reuse. Massey University, College of Creative Arts	\$34,559	\$20,000	\$0	As Space Between has been in existence for over a year, we do not see this project as an innovative new waste minimising activity, but rather business support, which is not what this grant is intended for. It is also not focused on waste reduction within the Wellington City boundaries, as many, if not all, of the stakeholders are national companies with end of life garments and uniforms all over the country. While we are supportive of textile waste reduction projects in general, this project does not meet the criteria of the grant.
Sustainability Trust	Business Waste Minimisation Behaviour Change - 10 pilot offices	\$41,475	\$27,975	\$18,925	We are very supportive of this project for Sustainability Trust to develop a programme to work closely with ten businesses/offices within Wellington City to focus on waste minimisation by encouraging behaviour change and efficient systems. This project builds on the knowledge that Sustainability Trust have gained over the past few years of delivering waste audits, which are a useful method of gauging waste minimisation opportunities, but in themselves do not lead

					to any waste minimisation. We feel that this project will develop the kind of longer-term relationships, monitoring, and support that will lead to long-term behaviour change to minimise waste. Council's waste education team have struggled to develop programmes to successfully engage with businesses and office environments, so this project will help to fill a significant gap in Council's own services. We expect that by the end of the 10 pilot programmes, the project will be self-funding.
The Formary Ltd	Textile Reuse Programme - Feasibility Study	\$32,500	\$22,500	\$0	While we are very supportive of projects that will work to minimise textile waste, we have already funded the Formary \$10k for this same project. We also feel that the project should be focused at a national level, as all of the companies that the Formary is working with operate all around the country, so this project would not specifically result in waste reduction in Wellington. Additionally, a feasibility study is not an innovative, waste-reducing project, and would not, in itself, result in any reduction in waste to landfill. For these reasons, we recommend not to further fund the Formary for this project. We feel that the Formary would be better served by working with

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					WasteMINZ, the national waste industry body, and the Ministry for the Environment, to tackle the issues of textile waste at a national level. We are still happy to support the Formary throughout this project as needed, and will continue to advocate for textile waste solutions in front of national waste or environmental bodies.
workerBe oasis	Upscaling the Kaicycle composting operation - 3 large worm farms	\$9,030	\$8,691	\$3,010	We recommend funding the construction of one of the three large-scale worm farms that workerBe would like to build at their new site, but this grant is subject to signing of the lease and approval for the use of the site for composting/worm farming. This project fits the criteria for the grant as one of the worm farms will process approximately 34,000kg of food waste per year. By keeping 34 tonnes of food waste out of the Southern Landfill and turning it into valuable compost, this project directly meets the key criteria of the grant. As there are no other large-scale composting or worm farming operations within Wellington, this is an innovative project that will hopefully lead to significant learnings in terms of larger-scale worm farming. We recommend partially funding this application, as workerBe oasis has received several grants from Council.

Sustainability Trust	Schools Waste Audits- 10 audits and report	\$10,600	\$10,600	\$0	While we are supportive of schools completing waste audits in general, we have been funding keen schools through our small waste minimisation fund. We are keen for schools to continue to approach us directly when they would like funding for a waste audit, as this gives us an idea of which schools (and, from their application, which specific staff member) are keen and motivated to minimise their waste. For these reasons, we recommend not to fund this application to provide 10 waste audits for schools.
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Background

3. This grant was designed to lead to a reduction in waste to landfill, target priority waste streams, reduce harm to the environment and improve efficiency of resource use. We will do this by supporting new initiatives that complement and enhance existing programmes or address gaps or opportunities.
4. Funding will be allocated in order of priority according to the waste hierarchy:
 - a. Minimisation / avoidance / reduction of waste creation
 - b. Reuse of waste materials
 - c. Recycling of waste materials
 - d. Recovery of waste resource (the selective extraction of disposed materials for a specific next use, such as recycling, composting or generating energy).
5. And priority waste streams and sectors:
 - Organic waste
 - Commercial and industrial waste
 - Community action and behaviour change
6. Funds for the grant come from the waste levy which was introduced under the Waste Minimisation Act 2008. The levy is \$10 per tonne (excluding GST) on all waste sent to landfill. The levy encourages New Zealanders to start taking responsibility for the waste they produce and to find more effective and efficient ways to reduce, reuse, recycle or reprocess waste. It also creates funding opportunities for waste minimisation initiatives.
7. Half of the levy money goes to territorial authorities (city and district councils) to spend on promoting or achieving the waste minimisation activities set out in their waste management and minimisation plans (WMMPs).
8. There is up to \$70,000 available every year from WCC's Waste Minimisation Seed Fund with two types of grant:
 - Funding for small projects under \$2,000

- Funding for medium to large projects from \$2,000 to \$25,000
9. This round is for medium to large projects. The maximum amount that can be funded is \$25,000 per project for large projects. If funds are not fully allocated in one year they will roll over into the following year.
 10. The funding assessment process may include consultation with: the applicant, persons or organisations referred to in the application and Council officers. Applicants are given two working days to respond to a request for more information.
 11. To ensure funds are used appropriately, conditions may be suggested should funding be approved. This is usually in cases where applicants need to use funds for a specific aspect of their budget.
 12. The original information provided through online application has been made available to Councillors via the hub.

Discussion

13. In the first round of funding, which was open for applications from early September to late October 2015, ten organisations requested a total of \$84,362 and \$49,000 was awarded.

Options

14. The Grants Subcommittee is asked to approve the officers' recommendations on funding allocation as proposed in recommendation 2 of this report.

Next Actions

15. Once the recommended grant allocations are approved, applicants will be notified of the outcome of their application. Successful applicants have 12 months to complete the project and provide evidence of completion to officers.

Attachments

Nil

Author	Kellie Benner, Waste Minimisation Manager
Authoriser	Adrian Mitchell, Manager, City Operations David Chick, Chief City Planner

SUPPORTING INFORMATION

Engagement and Consultation

Not applicable.

Treaty of Waitangi considerations

There are no Treaty of Waitangi considerations to consider with this grant funding round.

Financial implications

Funds for the grant come from the waste levy, which was introduced under the Waste Minimisation Act 2008. The levy is \$10 per tonne (excluding GST) on all waste sent to landfill. The levy encourages New Zealanders to start taking responsibility for the waste they produce and to find more effective and efficient ways to reduce, reuse, recycle or reprocess waste. It also creates funding opportunities for waste minimisation initiatives. The use of WCC's waste levy funds to fund these grants is in line with the Wellington Region Waste Management and Minimisation Plan 2011.

Policy and legislative implications

The use of WCC's waste levy funds to fund these grants is in line with the Waste Minimisation Act 2008 and the Wellington Region Waste Management and Minimisation Plan 2011.

Risks / legal

There do not appear to be any risks, legal or otherwise, to consider with this funding round.

Climate Change impact and considerations

Reducing rubbish to landfill, particularly organic waste, has a direct impact on reducing greenhouse gas emissions.

Communications Plan

The Waste Minimisation Manager and Funding Team will inform the applicants of the status of their application within one week of the Grants Subcommittee meeting.

Health and Safety Impact considered

Not applicable

BUILT HERITAGE INCENTIVE FUND ROUND 2 OF 3

Purpose

1. The purpose of this paper is to seek Committee approval to allocate grants, recommended by officers, for the second round of the Built Heritage Incentive Fund (BHIF) for the 2016/17 financial year.
2. In response to the Earthquake that occurred on Monday 14 November 2016 and resulting aftershocks, it is recommended that the BHIF criteria are amended to allow applicants to retrospectively apply to the March 1 2017 fund to assist them with undertaking urgent repairs and obtaining engineering assessments post-earthquake.

Summary

3. A total of \$1.1 million is available over the three rounds of the BHIF this financial year.
4. Eight applications were received this round seeking funding of \$211,789.90. The original information provided through the online applications has been made available to Councillors through the Hub dashboard.
5. The recommendation is that a total of \$98,020.00 is allocated to six of the eight applications this round.
6. If \$98,020.00 is granted as a result of this Grants Subcommittee decision, a total of \$656,467.00 would be available for allocation in the final round of the 2016/17 BHIF which closes on the 1st of March 2017.
7. A summary of each of the eight applications received is outlined in Attachment One. This includes the project description, outcomes for the heritage building and commentary relating to previously allocated grants.
8. Officers are satisfied that there are no conflicts of interest related to any of the applications recommended for grants.
9. In response to the Earthquake that occurred on Monday 14 November 2016 it is recommended that the BHIF criteria are amended to accept retrospective applications for costs related to stabilizing buildings, repairing earthquake related damage and obtaining engineering assessments after November 14 2016. Existing criteria are included in Attachment Two and the amended criteria in Attachment Three.
10. St Mary of the Angels Church applied in this round of the BHIF for funding to reinstate internal features to the as part of the completion of their seismic strengthening project. St Mary of the Angels has received \$150,000.00 from the current (2016/17) financial year's BHIF necessitating a City Strategy Committee decision as per the current delegations for this triennium.

Recommendations

That the Grants Subcommittee:

1. Receive the information.
2. Agree to the allocation of Built Heritage Incentive Fund Grants as recommended below:

	Project	Project Total Cost	Amount Requested	Amount eligible for funding	Amount Recommended ex GST if applicable
1	Former Mt Cook Police Barracks – 13 Buckle Street	\$23,190.90	\$13,190.90	\$23,190.90	\$10,000.00
2	The Wellington Samoan Assembly of God, 193 Rintoul Street	\$223,723.00	\$50,500.00	\$223,723.00	Decline
3	The Wedge, 20 Glenbervie Terrace, Thorndon	\$6,040.00	\$3,020.00	\$6,040.00	\$3,020.00
4	54 Tarikaka Street	\$13,869.00	\$6,869.00	\$13,869.00	\$3,000.00
5	33 Holloway Road	\$20,010.00	\$20,010.00	\$20,010.00	\$3,000.00
6	1 Riddiford Street	\$14,800.00	\$14,800.00	\$14,800.00	\$9,000.00
8	43 Kent Terrace				Decline

3. Recommend to the City Strategy Committee that the proposed changes to BHIF Criteria be adopted to enable retrospective funding applications for work required as a result of the 14 November 2016 earthquake (as outlined in Attachment 3 of this report.)
4. Recommend to the City Strategy Committee the grant of \$70,000 to St Mary of the Angels for approval as follows:

	Project	Project Total Cost	Amount Requested	Amount eligible for funding	Amount Recommended ex GST if applicable
7	St Mary of the Angels, 17 Boulcott Street	\$9,325,000.00	\$100,000.00	\$149,000.00	\$70,000.00

Background

11. The Built Heritage Incentive Fund (BHIF) is a key initiative of the Wellington Heritage Policy 2010. The policy demonstrates Council's "commitment to the city's built heritage to current owners, the community, visitors to the city and to future generations". The BHIF helps meet some of the additional costs associated with owning and caring for a heritage property.

12. During the 2012/22 Long Term Plan deliberations it was agreed that the BHIF will focus on “*on remedying earthquake prone related features or securing conservation plans / initial reports from engineers.*” As such, funding has been prioritised accordingly with 15% of the allocation going toward projects conservation projects (e.g. repairs to joinery or glazing, protective works on archaeological sites, and maintenance reports) and 85% to seismic strengthening projects annually.
13. In accordance with the current eligibility and assessment criteria the following factors are considered in determining the support of BHIF applications:
 - The risk of the heritage value diminishing if funding is not granted
 - Confidence in the proposed quality of the work/professional advice
 - The project is visible and/or accessible to the public
 - The project will provide a benefit to the community.
14. Continuing on from above, consideration is then given to the following when recommending the amount of funding:
 - The value of the funding request
 - The value of the funding request when considered against the total project cost
 - Parity with similar projects in previous rounds
 - Equitable distribution in the current round
 - The amount of funding available for allocation.
15. There are additional allocation guidelines for conservation and seismic applications as follows:
 - For conservation, restoration, repair or maintenance works:
 - The heritage significance of the building¹ and the degree to which this significance will be enhanced or negatively impacted by the works
 - If the building is on the Heritage New Zealand list
 - For seismic strengthening projects:
 - The heritage significance of the building and how the works will benefit or negatively impact its heritage significance.
 - If the building is on the [Heritage New Zealand list](#).
 - If the building is on the [WCC Earthquake-prone building list](#)
 - The expiry date of a s124 Notice under the Building Act 2004.
 - The building being in one of the following focus heritage areas². Cuba Street, Courtenay Place or Newtown shopping centre heritage area.
16. To ensure funds are used appropriately, conditions may be suggested in certain circumstances should funding be approved.
17. On 14 November 2016 Wellington was affected by the 7.8 magnitude Kaikoura Earthquake. Some listed heritage buildings have reportedly suffered minor damage as a result of that earthquake. A comprehensive understanding of the extent of damage to heritage buildings was not available at the time this Subcommittee report was prepared. Heritage Officers are currently undertaking a data gathering exercise to better understand the extent of this damage.

¹ The Council has assessed all heritage buildings and a heritage inventory report is available from the Heritage Team.

² This focus is based on high numbers of earthquake prone buildings in one heritage area as well as the levels of traffic that occur in these areas

Discussion

18. It is recommended that six applicants are allocated \$98,020.00 from the 2016/17 BHIF. The six eligible applications recommended for funding have provided the necessary information and meet the criteria for the fund. It is considered that the fund is well placed to respond to any increase in funding requests as a result of the earthquake of November 14 as more than half of the annual amount can be allocated in the final funding round.
19. The officer panel (consisting of Heritage, Funding, District Plan and Strategy & Policy officers) have assessed the eight applications received this round against the current priority and stated criteria of the BHIF (Attachment 2). Assessment summaries are included at Attachment One.
20. It is recommended that the Wellington Samoan Assembly of God be declined in this round on the basis that officers do not have the confidence that the project has sufficient funding, beyond the BHIF, to complete the project within the 18 month period required by this fund.
21. It is recommended the 43 Kent Terrace be declined in this round on the basis that officers do not have sufficient confidence that the project will go ahead as described in the application as neither Building Consent nor Resource Consent have yet been granted for the proposal.
22. Not all applications were recommended grants of the total amount requested. When assessed against the criteria outlined in paragraphs 13-15 above, allocations are considered to be equitable across those received in this round, equivalent to grants awarded in previous rounds of the BHIF and within the funding levels provided for in the 2016/17 Annual Plan . Officers have confidence that where the total amount of funding requested is not granted, applicants will be able to source the difference and projects will still be completed.
23. Reports received from listed heritage building owners and observations made by Heritage Officers indicate that some heritage buildings have suffered minor damage as a result of the 14 November 2016 earthquake. While a comprehensive understanding of the extent of damage was not established at the time of writing this report it is anticipated that immediate stabilization, repairs and engineering assessments will be required by some heritage building owners.
24. To better understand the affect the earthquake has had on listed heritage buildings and to assist in prioritising future funding applications, Heritage Officers are engaged in a project to systematically assess and record damage to heritage buildings. In this work Heritage Officers are supported by the Ministry for Culture and Heritage, Heritage New Zealand and the Department of Conservation.
25. Currently the BHIF Criteria (Attachment 2) require that works applied for must not have started until after the Council Committee decision on an application. The third and final round of the 2016/2017 BHIF closes on the 1st of March 2017 with a Subcommittee decision being made on the 7th of April 2017. To assist heritage building owners to undertake the immediate work required as a result of the 14 November earthquake it is proposed that Criteria 4 be amended to allow owners to apply for grants for work they have had undertaken between the 14th of November 2016 and 5th of April 2017.
26. Attached to this report (Attachment 3) are the recommended changes to the Built Heritage Incentive Fund Criteria for your review and recommendation to the City Strategy Committee meeting on the 8th of December. Primarily the change is to Criteria 4 which has been amended to the following wording:

The works applied for have not started prior to the Council Committee decision on the application. Exceptions will be made for stabilization and repair work, and engineering assessments required as a result of the Kaikoura Earthquake 14 November 2016 where that work was undertaken between the period 14 November 2016 to 5th April 2017.

27. Applications made under the amended criteria will be assessed using the current Assessment Guidelines (Attachment Two and Three), summarised in paragraphs 8-10 above. It is proposed that the Assessment Guidelines be amended to include the following as requirements for applications accepted under the proposed Criteria 4:
- For the purposes of retrospective applications accepted under Eligibility Criteria 4, Assessment Guidelines 5 – 8 will be used.
 - The applicant must provide evidence, such as an engineering report or statement, that the work undertaken was required as a result of the November 14 2016 earthquake and/or resulting aftershocks.
 - A documentary record of any work required to stabilize and repair damaged buildings must be provided. Applicants should demonstrate methods employed to conserve the heritage values associated with a building for example: work was undertaken in accordance with a conservation plan or advice was sought from a conservation professional
 - Where funding is sought for engineering assessments and reports those documents should be supplied as part of the application.
 - Invoices for all work to stabilize, repair and employ engineers must be provided as part of the application as well as evidence that the invoices have been paid.
 - Funds cannot be sought for work that is covered by insurance.
28. St Mary of Angels Church at 17 Boulcott Street is seismically strengthening their building and applied to the current round of the BHIF. In November 2015 the Transport and Urban Development Committee awarded a grant of \$400,000.00 toward the seismic strengthening of St Mary of the Angels Church. The award was spread over two financial years 2015/16 and 2016/17. St Mary of the Angels has received \$150,000.00 from the current (2016/17) financial year's BHIF necessitating a City Strategy Committee decision as per the current delegations for this triennium.

Options

29. The Grants Subcommittee are asked to approve the Officers recommendations on funding allocations as above. The Grants Subcommittee is asked to recommend to the City Strategy Committee the proposed changes to the Built Heritage Incentive Fund criteria (as outlined in Attachment 3.)

Next Actions

30. Successful applicants have 18 months to undertake the work and provide evidence of completion to Officers before the allocated funding is paid out.

Attachments

Attachment 1.	Assessment Summaries of Applications to the Built Heritage Incentive Fund - Round 2	Page 24
Attachment 2.	Built Heritage Incentive Fund Eligibility Criteria	Page 40
Attachment 3.	Proposed amendments to Built Heritage Incentive Fund Eligibility Criteria	Page 45

GRANTS SUBCOMMITTEE
7 DECEMBER 2016

Item 2.2

Author	Vanessa Tanner, Senior Heritage Advisor
Authoriser	David Chick, Chief City Planner

SUPPORTING INFORMATION

Engagement and Consultation

Not applicable.

Treaty of Waitangi considerations

Not applicable

Financial implications

The recommended allocations for this round of the BHIF are within the funding levels provided for in the 2016/17 Annual Plan.

With regard to the change in criteria to access the fund there is no financial implication as the overall levels of funding to the BHIF are set under the 2016/17 Annual Plan.

Policy and legislative implications

The Built Heritage Incentive Fund is a key initiative of the Wellington Heritage Policy 2010.

Risks / legal

Officers are satisfied that there are no conflicts of interest regarding recommendations for funding in this round of the BHIF.

Climate Change impact and considerations

Not applicable.

Communications Plan


A press release is created on the day Committee makes its decision on funding applications.

Health and Safety Impact considered

Not applicable.

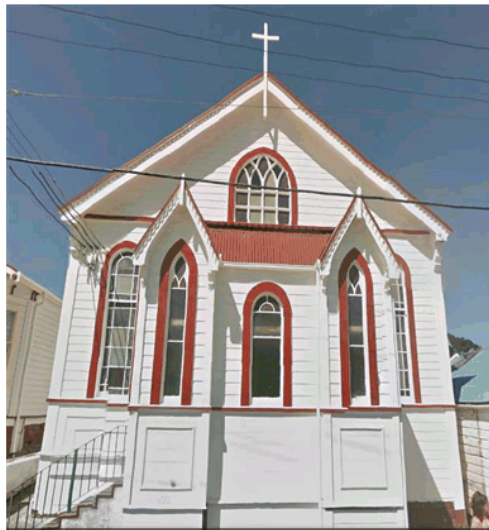
Attachment One

Summary of Applications to the Built Heritage Incentive Fund 2016/17 Round 2
(of 3)

Project 1	Former Mt Cook Police Barracks - 13 Buckle Street
Applicant	Annette Henry
Project:	Seismic strengthening feasibility report, updating conservation plan
Total project cost	\$23,190.90
Amount requested	\$13,190.90
Amount eligible for funding	\$23,190.90
Recommended Grant ex GST if applicable	\$10,000.00
<p>Building Information</p> <div style="display: flex; align-items: flex-start;"> <div style="flex: 1;">  </div> <div style="flex: 2;"> <ul style="list-style-type: none"> • District Plan Individually Listed Map Reference 16, Symbol Reference 43 • The former Mt Cook Police Station is one of the country's most important historic buildings associated with policing. The former Station is primarily of historical importance due to its associations with the early Police Force in Wellington and New Zealand, the growth of Te Aro and Mount Cook, and the legacy of the former Mt Cook Gaol and brickworks that were sited close by. • The building is notable for its plain form, and severe character, that is offset by a distinctive decorative scheme. Decorative elements include the distinctive arrow marks made by the prison brick-makers, the nationally-rare use of polychromatic glazed brick, and equally-rare use of a moulded rosette quoin detail. • The building has significant technical and educational value for its use of high-quality the prison bricks. • Heritage New Zealand Category 1. </div> </div>	
The Issue	The current owner wishes to seismically strengthen their building they are undertaking a seismic strengthening feasibility to determine what is involved as part of this the 1998 conservation plan for the building requires updating.
Review Proposal	of The building is not on Council's Earthquake Prone Building List however, the project is supported from a heritage and building

	<p>resilience perspective.</p> <p>The proposed work fits with the seismic strengthening component of the BHIF, previous grants for similar works include:</p> <ul style="list-style-type: none"> • \$15,000.00 Seismic options analysis Wellesley Building – 2 Maginnity Street July 2016 round. • \$30,000 Seismic assessment and detailed strengthening design The Former Tramway Hotel -114 Adelaide Road Feb 2016 round
BHIF Outcome	<p>The grant will:</p> <ul style="list-style-type: none"> • Acknowledge and protect the heritage values of this heritage building. • Acknowledge the additional costs associated with maintaining a heritage building.
Additional BHIF condition(s)	<p>Release of funds is subject to:</p> <ul style="list-style-type: none"> • Engineering calculations, sketches and structural alternatives to be supplied to Council • Copy of the updated conservation plan to be supplied to Council

Project 2	The Wellington Samoan Assembly of God - 193 Rintoul Street
Applicant	Assembly of God (Wellington Samoan) Trust Board
Project:	Seismic strengthening - repiling
Total project cost	\$223,723.00
Amount requested	\$50,500.00
Amount eligible for funding	\$223,723.00
Recommended Grant ex GST if applicable	Decline
<p>Building Information</p> <ul style="list-style-type: none"> • Contributes to the Berhampore Shopping Centre Heritage Area (Map Reference 6, Symbol Reference 34) • Built in 1900, under the aegis of the Vivian Street Baptist Church Trust Board • The exterior of the church has been little altered over time and corresponding high has a level of authenticity in its architecture and materials. • It has a distinctive double-bay entry porch, of a Gothic Revival flavour, set up above the street level, a substantial gable-roofed nave with evenly-spaced arched double-hung windows (with lead-light glazing) along the sides, and is enlivened with a modest amount of architectural trim and detail, including dentilling at the tops of the barge boards. • The church maintains strong support from the Samoan community. 	
The Issue	<p>The floor of the building is sinking and requires repiling. The Dunning Thornton repiling design for the building (funded by the BHIF February 2016 round) will structurally strengthen it to 100% NBS.</p> <p>This building received funding of \$8,600.00 for seismic assessment and strengthening design as a result of a successful BHIF application in the February 2016 round. Prior to that the building received \$20,000.00 for structural assessment and urgent maintenance.</p>
Review Proposal	<p>of The building is not on Council's Earthquake Prone Building List however, the project is supported from a heritage and building resilience perspective.</p>



	<p>It is recommended that this application is declined in this round on the basis that Officers do not have the confidence at this stage that the project has sufficient funding (independently of the BHIF) to complete the project within the 18 month period required by the BHIF.</p> <p>This has been communicated to the applicant who has agreed that an application which demonstrates more clearly their fundraising plan will be resubmitted in the March 2017 round of the BHIF. To this end the Heritage Team has offered to write a letter in support of the Assembly of God (Wellington Samoa) Trust Board's application to other funding providers on heritage grounds.</p>
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Project 3	The Wedge - 20 Glenbervie Terrace, Thorndon
Applicant	Chris and Margaret Cochran
Project	Seismic strengthening
Total project cost	\$6,040.00
Amount requested	\$3,020.00
Amount eligible for funding	\$6,040.00
Recommended Grant ex GST if applicable	\$3,020.00



Building Information

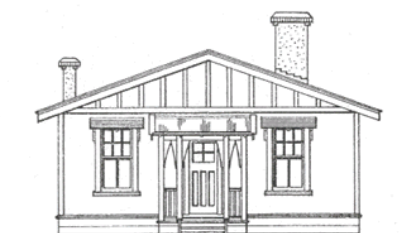
- District Plan Individually Listed Building; Map 18, Symbol 133
- The Wedge is a unique, attractive, home built on very difficult topography.
- Designed by architect James Bennie, the Wedge is a prominent building in Thorndon, and it makes a valuable contribution to the Thorndon townscape.
- Heritage New Zealand List Category I

The Issue	The Wedge is in reasonably good condition; however, there have been two slips underneath the building, not threatening the integrity of the structure but sufficient to warrant an analysis of the foundation conditions and its seismic capability.
Review of Proposal	<p>This building is outside of the scope of WCC's Earthquake Prone Buildings Policy as such it has not been assessed by Council or listed on the Earthquake Prone Buildings list.</p> <p>The project is supported from a heritage and building resilience perspective. The proposed work fits with the seismic strengthening component of the BHIF, previous grants for similar works include:</p> <ul style="list-style-type: none"> • \$10,000.00 seismic strengthening 22 Burnell Avenue, Thorndon July 2016 round • \$15,000.00 Seismic strengthening detailed design 40 Ferry Street, Seatoun July 2015 round

BHIF Outcome	The grant will: <ul style="list-style-type: none">• Acknowledge and protect the heritage values of this individually listed building.• Acknowledge the additional costs associated maintaining a heritage building.
Additional BHIF condition(s)	Release of funds is subject to: <ul style="list-style-type: none">• The engineer's report to be supplied to Council

Project 4	54 Tarikaka Street
Applicant	IKAMAT Trustee Ltd - Wiremu Tamaki
Project	Re-roofing
Total project cost	\$13,869.00
Amount requested	\$6,869.00
Amount eligible for	\$13,869.00
Recommended Grant (ex GST if applicable)	\$3,000.00

Building Information




ROOF D, PORCH D

- 54 Tarikaka Street contributes to the Tarikaka Street Heritage Area.
- The Tarikaka Street Heritage Area in Ngaio contains 71 houses, of which 64 were constructed by New Zealand Railways, firstly in 1927-29 with more added between 1938 and 1940, as part of efforts to provide mass, low cost housing for its workers.
- This is an historically important grouping of houses, built as part of the first successful mass housing scheme undertaken in New Zealand.
- This is the best surviving settlement in the lower North Island and an important element in the northern suburban streetscape

The Issue	The roof is degraded and has not been replaced for 40 years. The owners wish to replace the roof to maintain weather tightness and contribute to the conservation of the building.
Review of Proposal	Maintaining the building in a watertight condition is critical for its conservation and continued use. The project is being undertaken in accordance with advice from a conservation architect. The proposal is consistent with the conservation component of the BHIF previous grants for similar works include: <ul style="list-style-type: none"> • \$3000.00 re-roofing cottage and shed 37 Tarikaka Street July 2016 round. • \$3000.00 roof replacement, spouting and downpipes 56 Tarikaka St November 2010 round
BHIF Outcome	The grant will: <ul style="list-style-type: none"> • Acknowledge the heritage values of this heritage building and the contribution it makes to the Heritage Area
Additional BHIF	Release of funds is subject to:

condition(s)	• WCC Heritage Team's onsite approval of works
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Project 5	33 Holloway Road
Applicant	Miriam Busby
Project	Painting
Total project cost	\$20,010.00
Amount requested	\$20,010.00
Amount eligible for	\$20,010.00
Recommended Grant (ex GST if applicable)	\$3,000.00
	<p>Building Information</p> <ul style="list-style-type: none"> • District Plan Individually Listed Map 11, Symbol 148/4 • Although this cottage has had a number of renovations it retains some original materials and features. It is a simple single shallow bay cottage with a gable roof of corrugated iron. The eaves overhang the entrance forming a sheltered porch along the front of the house. The bay has a paired sash windows, with a single sash window near the front door. The house is clad in rusticated timber weatherboards. Recent renovations include the addition of two dormer windows, and internally the addition of a second storey. A small addition has also been constructed on the right side of the cottage. • The house is associated with the early settlement of Mitchelltown. • It is an important part of the local community and makes a contribution to the wider setting of Holloway Road. It contributes to the sense of place and continuity in the Aro Valley. • Heritage New Zealand List Category II
	<p>The Issue</p> <p>The walls and roof were last painted in 1993 and both are showing signs of degradation. Lichen is growing on the roof, left unchecked it will continue to damage the painted surface and eventually lead to rust. There is some evidence of cracking in the exterior wall paint. Left unchecked this could lead to water ingress issues.</p>
<p>Review of Proposal</p> <p>The project is supported from a heritage perspective as maintaining a building in a weather tight condition is critical for its conservation. The proposed work fits with the conservation component of the BHIF, previous grants for similar works include:</p> <ul style="list-style-type: none"> • \$24,100.00 Painting, window refurbishment, reinstallation 	

	<p>of decorative detail - 290 Willis Street, February 2016 round.</p> <ul style="list-style-type: none"> • \$5000.00 Painting 194A Sydney Street West (Rita Angus Cottage) November 2013 round
BHIF Outcome	<p>The grant will:</p> <ul style="list-style-type: none"> • Acknowledge the heritage values of this individually listed heritage building;
Additional BHIF condition(s)	<p>Release of funds is subject to:</p> <ul style="list-style-type: none"> • WCC Heritage Team's onsite approval of works

Project 6	1 Riddiford Street
Applicant	Realized Investments Ltd – Brian Main
Project	Re-roofing
Total project cost	\$14,800.00
Amount requested	\$14,800.00
Amount eligible for	\$14,800.00
Recommended Grant (ex GST if applicable)	\$9,000.00

Building Information



- District Plan contributing building in the John Street Intersection Heritage Area (Map 6, Symbol 32)
- The Heritage Area has a significant and rare concentration of heritage buildings, particularly from the Edwardian era, and is notable for the continuity, consistency and harmony of its collection of buildings.
- Constructed in 1902, this Edwardian mixed-use building appears little different today from when it was originally constructed; it is a good representative example of a forthright and simple mercantile style in common use in the era. The general arrangement of the building is well grounded in Victorian tradition, shown in the style and detail of the upper façade, which would not look out of place on a building 20 or 30 years older, but the lower façade reflects the prevailing Edwardian style for shop-fronts of the day.

The Issue	The roof is rusting and leaking. The owner proposes to replace the roof with like for like corrugated iron to ensure watertightness.
Review of Proposal	The project is supported from a heritage perspective as maintaining a building in a weather tight condition is critical for its conservation. Replacement with like for like is considered best practice. The proposed work fits with the conservation component of the BHIF, previous grants for similar works include: <ul style="list-style-type: none"> • \$10,000.00 Re-roofing the Wellington Rowing Club – 29 Jervois Quay July 2016 round • \$20,000.00 Repiling, roof repair, painting interior and exterior, plumbing and electrical works Holy Trinity Church, Ohariu March 2015 round
BHIF Outcome	The grant will:

	<ul style="list-style-type: none"> • Acknowledge the heritage values of this heritage building and the contribution it makes to the Heritage Area • Acknowledge the additional costs associated with maintaining heritage buildings.
Additional BHIF condition(s)	Release of funds is subject to: <ul style="list-style-type: none"> • A BHIF sign to be supplied by WCC is affixed prominently to the front of the building or site throughout the duration of the works. • WCC Heritage Team's onsite approval of works

Project 7	St Mary of the Angels – 17 Boulcott Street
Applicant	St Mary of the Angels - Roman Catholic Archdiocese of Wellington
Project	Interior conservation following seismic strengthening
Total project cost	\$9,325,000.00
Amount requested	\$100,000.00
Amount eligible for funding	\$149,754.00
Recommended Grant ex GST if applicable	\$70,000.00




Building Information

- District Plan Individually Listed Map 17 Symbol 35
- St Mary of the Angels is a fine example of a late Gothic Revival-style church. The building is notable for its fine proportions, for its exterior form and detail, and for the elegance of its Gothic interior.
- The site of St Mary of the Angels has considerable historical significance, as it was the place where Wellington’s first Catholic Church was built in 1843. St Mary’s is the third church to be built on the site. The site and the church are associated with people and events of local historical significance, notably Fr Jeremiah O’Reily who was the first Catholic priest in Wellington, and the Society of Marist priests.
- The building is an enduring landmark on Boulcott and Willis Streets and makes a strong contribution to the sense of place and continuity of its site and the streetscape.
- St Mary of the Angels has spiritual significance for a large number of people, from the Catholic community and beyond, and it continues in active and full use today.
- Heritage New Zealand Category I

The Issue	The building was issued a notice under section 124 of the Building Act 2004. The notice signifies that the building is earthquake prone as its seismic performance, based on engineering advice, falls below 33% of the NBS. The building has undergone a large seismic strengthening project which is nearing completion. Now the church is reinstating and conserving the interior
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	<p>details of the building including reinstating the cork tile floor and the organ .</p> <p>St Mary of the Angel's received an allocation of \$30,000.00 for detailed seismic design in March 2013 round of the BHIF. It has also received a grant of \$400,000.00 drawn from the 2015/16 and 2016/17 years of the BHIF.</p>
Review of Proposal	<p>The work is being undertaken in accordance with advice from their conservation architect. The proposal is supported from a heritage perspective and meets the conservation component of the fund.</p>
BHIF Outcome	<p>The grant will:</p> <ul style="list-style-type: none"> • Acknowledge and protect the heritage values of this individually listed heritage building; • Contribute to the seismic strengthening and conservation of and removal from the Earthquake Prone Building List.
Additional BHIF condition(s)	<p>Release of funds is subject to:</p> <ul style="list-style-type: none"> • A BHIF sign to be supplied by WCC is affixed prominently to the front of the building or site throughout the duration of the works. • WCC Heritage Team's onsite approval of works

Project 8	Elliot House - 43 Kent Terrace
Applicant	Ganesh Superannuation Fund Limited
Project	Seismic strengthening
Total project cost	\$
Amount requested	\$
Amount eligible for	\$
Recommended Grant (ex GST if applicable)	Decline
	<p>Building Information</p> <ul style="list-style-type: none"> • District Plan Individually Listed Map 16, Symbol 173. • Elliot House is historically significant for its long association with Sir James Elliott, a distinguished medical practitioner in Wellington, who lived and ran his surgery in the building. Elliott's son, Sir Randall Elliott, who grew up in the house, was a distinguished medical practitioner in his own right. • Elliott House's skilfully designed neo-Georgian style gives the building significant prominence in the otherwise bland Kent Terrace streetscape. • The building, a very rare survivor from Kent Terrace's past, gives an indication of the more domestic character of this part of the city last century. • The building marks the beginning of a long succession of Georgian-style houses designed by William Gray Young, a prominent, skilled and versatile Wellington architect. • Heritage New Zealand Listed Category I
The Issue	The building was issued a notice under section 124 of the Building Act 2004. The notice signifies that the building is earthquake prone as its seismic performance, based on engineering advice, falls below 33% of the NBS.
Review of Proposal	<p>Building and Resource Consents have not yet been obtained for the proposed seismic strengthening works. The internal panel's opinion was that greater certainty that the project would go ahead as stated in the application was required before funding could be allocated to this project.</p> <p>It is recommended that the applicant defer their application to the next round which closes 1 March 2017 for work that they proposed to begin in mid-April following the Funding Sub-</p>

	Committee meeting in April.
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Built Heritage Incentive Fund

Eligibility Criteria

Criteria 1 to 5 must be met or the application will not be accepted. If any of criteria 6 to 8 are not met, we may not accept the application, or alternatively any funding allocation will be conditional on meeting these criteria.

The eligibility criteria are:

1. The application relates to a heritage-listed building or object, or a building identified as contributing to a listed heritage area. See the Wellington City District Plan [heritage listed areas, buildings and objects](#).
2. The applicant is the owner or part-owner of the heritage building or object. This includes a private owners, body corporates, charitable trusts or church organisations. If an application is from a body corporate or a trust, we need evidence that all relevant members approve of the project. The Crown, Crown entities, district health boards, community boards, Council-controlled organisations and Council business units are not eligible.
3. The planned work aims to physically improve the building's structural integrity, public access, safety or historic aesthetic.
4. The works applied for have not started prior to the Council Committee decision on the application.
5. The application includes at least one recent (within three months from fund round closing date) quote or estimate from a registered builder or recognised professional and relates directly to the work applied for. For quotes or estimates relating to a larger project, or including work not relating to heritage conservation work, the quote must identify the heritage component cost. If the invoiced amounts are significantly different from the original estimated costs or relate to work that was not applied for, the Council will revise your payment accordingly.
6. The application demonstrates the work will conserve and enhance the building or object's heritage significance. If your project is likely to impact heritage elements of the building, we need you to work with a recognised conservation architect to ensure the works maintain and enhance the building or object's heritage significance. See assessment guideline 1 for further information on this.
7. The application includes evidence that the owner of the property can meet the full project costs. Typically this evidence will be in the form of financial documents such as audited accounts or bank statements.

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8. The application does not relate to a building, object, or part of a building or object that has an unclaimed or not yet finalised funding agreement under the Built Heritage Incentive Fund.

Assessment Guideline

How we assess applications

Here are our primary assessment principles so you can make the best application you can. We strongly encourage you to contact Council's heritage team on 4994444 or heritage@wcc.govt.nz to get advice about how best to approach your project or application.

1. Our three primary assessment guidelines are: The project maintains and enhances the building or object's heritage significance. To achieve this, you will need to work with a recognised conservation architect. The Council will determine which category the work fits in.
Here is how the conservation architect requirement works:
 - If the work is for the design phase of a seismic strengthening project, or for invasive testing as part of a detailed seismic investigation, the funding application can include quotes or estimates for advice from a recognised conservation architect once the project begins.
 - If the project is for construction works (including seismic works), conservation or large scale restoration works, you must send us advice from a recognised conservation architect as part of your application.
 - If the project is for a detailed seismic investigation that requires no invasive testing, or for a small repair, maintenance or restoration project, or for another project that avoids any effects on the heritage elements of the building, advice from a recognised conservation architect will not be required.
2. The project aims to remedy a seismic risk to the public and maintain the building's heritage significance and/ or its contribution to the heritage area.
This includes:
 - Buildings on the [WCC Earthquake-prone building list](#)
 - The building has high-risk features that pose a threat to the public. These are architectural features, such as chimneys, veneers, gables, canopies, verandahs, pediments, parapets and other exterior ornamentation, water tanks, tower-like appendages, fire escapes, lift wells, facades, plaster, and other heavy renders that a seismic engineer identifies as posing a risk to the public.
3. Evidence that the projected costs are as accurate as possible and Council has a high degree of confidence the building owner is willing to, and financially capable of proceeding with the project. See eligibility criterion 4 above.

How we allocate funding

For all applications, when allocating funding we consider:

- The risk of the heritage value diminishing if funding is not granted
- Confidence in the quality of the proposed work
- The project is visible and/or accessible to the public
- The project will provide a benefit to the community
- The value of the funding request
- The value of the funding request when considered against the total project cost
- Parity with similar projects in previous rounds
- Equitable distribution in the current round
- The amount of funding available for allocation.

There are additional allocation guidelines for conservation and seismic applications.

Conservation applications

When deciding allocations for conservation, restoration, repair or maintenance works, we use the above guidelines and also consider:

- The heritage significance of the building¹ and the degree to which this significance will be enhance or negatively impacted by the works
- If the building is on the [Heritage New Zealand list](#)

Seismic strengthening applications

When deciding allocations for projects aiming to remedy seismic risk, we consider the above guidelines and:

- The heritage significance of the building² and how the works will benefit or negatively impact its heritage significance.
- If the building is on the [Heritage New Zealand list](#).
- If the building is on the [WCC Earthquake-prone building list](#).
- The expiry date of a s124 Notice under the Building Act 2004.
- The building being in one of the following focus heritage areas³: Cuba Street, Courtenay Place or Newtown shopping centre heritage area.
- Joint strengthening applications – a project that strengthens more than one attached building.

¹ The Council has assessed all heritage buildings and a heritage inventory report is available from the Heritage Team.

² The Council has assessed all heritage buildings and a heritage inventory report is available from the Heritage Team.

³ This focus is based on high numbers of earthquake-prone buildings in one heritage area as well as the levels of traffic that occur in these areas.

- The building's 'Importance Level' (IL) as defined by Australian and New Zealand Structural Design Standard AS/NZS1170.0 or any revision of this standard.
- The location of the building to a 'strategic route' as defined by all roads marked in colour on [District Plan Maps 33 & 34](#).

If you are allocated a grant

Once you have been allocated a grant by the Council Committee you have 18-months to complete works and submit an 'accountability' application in the online funding portal in order to get paid out.

Attach all invoices, reports and other information relating to the project. The submission must include funding agreement conditions, such as a site visit by WCC heritage advisor. If the invoiced amounts are significantly different from the original estimated costs or relate to work that was not applied for, the Council will revise your payment accordingly. The Council will pay the grant into your bank account once all information is received. We prefer to pay full and final payments, however we may agree on a part payment if a project has stalled for an acceptable reason.

Built Heritage Incentive Fund

Eligibility Criteria

Criteria 1 to 5 must be met* or the application will not be accepted. If any of criteria 6 to 8 are not met, we may not accept the application, or alternatively any funding allocation will be conditional on meeting these criteria.

* For the purposes of retrospective applications made as a result of the November 14 2016 earthquake and resulting aftershocks, Criteria 5, 7 and 8 and Assessment Guideline 3 will be considered on a case by case basis.

The eligibility criteria are:

1. The application relates to a heritage-listed building or object, or a building identified as contributing to a listed heritage area. See the Wellington City District Plan [heritage listed areas, buildings and objects](#).
2. The applicant is the owner or part-owner of the heritage building or object. This includes a private owners, body corporates, charitable trusts or church organisations. If an application is from a body corporate or a trust, we need evidence that all relevant members approve of the project. The Crown, Crown entities, district health boards, community boards, Council-controlled organisations and Council business units are not eligible.
3. The planned work aims to physically improve the building's structural integrity, public access, safety or historic aesthetic.
4. The works applied for have not started prior to the Council Committee decision on the application. **Exceptions will be made for stabilization and repair work, and engineering assessments required as a result of the Kaikoura Earthquake 14 November 2016 where that work was undertaken between the period 14 November 2016 to 5 April 2017.**
5. The application includes at least one recent (within three months from fund round closing date) quote or estimate from a registered builder or recognised professional and relates directly to the work applied for. For quotes or estimates relating to a larger project, or including work not relating to heritage conservation work, the quote must identify the heritage component cost. If the invoiced amounts are significantly different from the original estimated costs or relate to work that was not applied for, the Council will revise your payment accordingly.
6. The application demonstrates the work will conserve and enhance the building or object's heritage significance. If your project is likely to impact heritage elements of the building, we need you to work with a recognised conservation architect to ensure the works maintain and enhance the building

or object's heritage significance. See assessment guideline 1 for further information on this.

7. The application includes evidence that the owner of the property can meet the full project costs. Typically this evidence will be in the form of financial documents such as audited accounts or bank statements.
8. The application does not relate to a building, object, or part of a building or object that has an unclaimed or not yet finalised funding agreement under the Built Heritage Incentive Fund.

Assessment Guideline

How we assess applications

Here are our primary assessment principles so you can make the best application you can. We strongly encourage you to contact Council's heritage team on 4994444 or heritage@wcc.govt.nz to get advice about how best to approach your project or application.

1. Our three primary assessment guidelines are: The project maintains and enhances the building or object's heritage significance. To achieve this, you will need to work with a recognised conservation architect. The Council will determine which category the work fits in.
Here is how the conservation architect requirement works:
 - If the work is for the design phase of a seismic strengthening project, or for invasive testing as part of a detailed seismic investigation, the funding application can include quotes or estimates for advice from a recognised conservation architect once the project begins.
 - If the project is for construction works (including seismic works), conservation or large scale restoration works, you must send us advice from a recognised conservation architect as part of your application.
 - If the project is for a detailed seismic investigation that requires no invasive testing, or for a small repair, maintenance or restoration project, or for another project that avoids any effects on the heritage elements of the building, advice from a recognised conservation architect will not be required.
2. The project aims to remedy a seismic risk to the public and maintain the building's heritage significance and/ or its contribution to the heritage area.
This includes:
 - Buildings on the [WCC Earthquake-prone building list](#)
 - The building has high-risk features that pose a threat to the public. These are architectural features, such as chimneys, veneers, gables, canopies, verandahs, pediments, parapets and other exterior ornamentation, water tanks, tower-like appendages, fire escapes, lift wells, facades, plaster, and other heavy renders that a seismic engineer identifies as posing a risk to the public.
3. Evidence that the projected costs are as accurate as possible and Council has a high degree of confidence the building owner is willing to, and financially capable of proceeding with the project. See eligibility criterion 4 above.
4. **For the purposes of retrospective applications accepted under Eligibility Criteria 4, Assessment Guidelines 5 – 8 will be used.**
5. **The applicant must provide evidence, such as an engineering report or statement, that the work undertaken was required as a result of the November 14 2016 earthquake and/or resulting aftershocks.**

6. A documentary record of any work required to stabilize and repair damaged buildings must be provided. Applicants should demonstrate methods employed to conserve the heritage values associated with a building for example: work was undertaken in accordance with a conservation plan or advice was sought from a conservation professional
7. Where funding is sought for engineering assessments and reports those documents should be supplied as part of the application.
8. Invoices for all work to stabilize, repair and employ engineers must be provided as part of the application as well as evidence that the invoices have been paid.
9. Funds cannot be sought work that is covered by insurance.

How we allocate funding

For all applications, when allocating funding we consider:

- The risk of the heritage value diminishing if funding is not granted
- Confidence in the quality of the proposed work
- The project is visible and/or accessible to the public
- The project will provide a benefit to the community
- The value of the funding request
- The value of the funding request when considered against the total project cost
- Parity with similar projects in previous rounds
- Equitable distribution in the current round
- The amount of funding available for allocation.

There are additional allocation guidelines for conservation and seismic applications.

Conservation applications

When deciding allocations for conservation, restoration, repair or maintenance works, we use the above guidelines and also consider:

- The heritage significance of the building¹ and the degree to which this significance will be enhance or negatively impacted by the works
- If the building is on the [Heritage New Zealand list](#)

Seismic strengthening applications

When deciding allocations for projects aiming to remedy seismic risk, we consider the above guidelines and:

- The heritage significance of the building² and how the works will benefit or negatively impact its heritage significance.
- If the building is on the [Heritage New Zealand list](#).
- If the building is on the [WCC Earthquake-prone building list](#).
- The expiry date of a s124 Notice under the Building Act 2004.
- The building being in one of the following focus heritage areas³: Cuba Street, Courtenay Place or Newtown shopping centre heritage area.
- Joint strengthening applications – a project that strengthens more than one attached building.

¹ The Council has assessed all heritage buildings and a heritage inventory report is available from the Heritage Team.

² The Council has assessed all heritage buildings and a heritage inventory report is available from the Heritage Team.

³ This focus is based on high numbers of earthquake-prone buildings in one heritage area as well as the levels of traffic that occur in these areas.

- The building's 'Importance Level' (IL) as defined by Australian and New Zealand Structural Design Standard AS/NZS1170.0 or any revision of this standard.
- The location of the building to a 'strategic route' as defined by all roads marked in colour on [District Plan Maps 33 & 34](#).

If you are allocated a grant

Once you have been allocated a grant by the Council Committee you have 18-months to complete works and submit an 'accountability' application in the online funding portal in order to get paid out.

Attach all invoices, reports and other information relating to the project. The submission must include funding agreement conditions, such as a site visit by WCC heritage advisor. If the invoiced amounts are significantly different from the original estimated costs or relate to work that was not applied for, the Council will revise your payment accordingly. The Council will pay the grant into your bank account once all information is received. We prefer to pay full and final payments, however we may agree on a part payment if a project has stalled for an acceptable reason.

ARTS AND CULTURE FUND (OCTOBER 2016), NEIGHBOURS DAY AOTEAROA (OCTOBER 2016) AND CONTRACT FUNDING FOR STRATHMORE PARK COMMUNITY TRUST

Purpose

1. To provide recommendations for allocation of funding through the Arts and Culture Fund, the Neighbours Day Aotearoa Fund and for Strathmore Park Community Centre Trust.

Summary

2. The Council provides grants to assist community groups and organisations to undertake projects that meet community needs. Grants are also a mechanism for achieving the Council's objectives and strategic priorities, especially those priorities that rely on community organisations carrying out specific activities.
3. A range of organisations are funded through multi-year contracts, these organisations include the network of community run community centres and others delivering to social, arts, environmental and community well-being outcomes.

Recommendations

That the Grants Subcommittee:

1. Receive the information
2. Agree to the allocation of funding for the Arts and Culture Fund, The Neighbours Day Aotearoa Fund and multi-year contract funding for the Strathmore Park Community Centre Trust, as listed below:

Arts and Culture Fund – October 2016

	Organis- ation	Project/ Event Title	Total Project Cost	Amount requeste d	Recomm- ended	Comments
1	Aro Creative Inc	Kilbirnie Festival 2017	\$57,850	\$6,000	\$4,000	Good fit with region of confident identities priority, event at St Pats College
2	DJE Publishing	Wellington Live TV	\$16,000	\$10,000	\$0	Lower priority given pressure on available funding
3	Enjoy Public Art Gallery	Enjoy Public Art Gallery: Support for Running Costs/ Programming	\$216,642	\$10,000	\$8,500	Supports emerging visual artists through exhibitions and professional development. Fit with hothouse for talent priority.

4	Eternity Productions Limited t/a Eternity Opera	Eternity Opera 2017 Marriage of Figaro	\$80,500	\$5,000	\$4,000	New opera company providing opportunities for local cast and crew, fits with hothouse for talent priority.
5	Inspiring Stories Trust	Inspiring Stories Film Competition – Wellington chapter	\$12,600	\$4,500	\$0	Lower priority given pressure on available funding. Limited benefits for Wellingtonians in this stage of the project.
6	Java Dance Company Ltd.	The Creamery Performance Series	\$36,290	\$4,290	\$4,290	Presentation of new work in a variety of spaces, good fit with the hothouse for talent priority.
7	Jenny McArthur under Big Live Arts Group Inc	The Good Time Gals	\$5,050	\$5,050	\$5,000	Development of show for and by senior performers for presentation in rest homes. Good fit with region of confident identities.
8	Kilbirnie Business Network Inc	Kilbirnie Festival	\$15,000	\$10,000	\$0	Limited information included in application, lower priority, Officers will work with groups.
9	Makers Of Entertainment	Hikitia: Fool Steam	\$16,100	\$4,200	\$4,200	Development of circus show on the Hikitia for young people. Good fit with the hothouse for talent priority.
10	Music Managers' Forum (NZ) Inc	Music Managers Forum - Summit 2017	\$15,169	\$8,500	\$5,000	Support for professional development opportunity for local musicians as part of Music Month. Good fit with hothouse for talent priority.
11	Nature Through Arts Collective Trust	'Imagine My City' interactive digital gallery, 'Mappery' and toolkit.	\$34,500	\$9,500	\$5,000	Next phase of interactive digital project. Good fit with hothouse for talent and creative future through technology priorities.

12	Northland Memorial Community Centre Inc	Front Entrance Heritage Mural-NMCC	\$4,200	\$3,900	\$3,900	Development of local mural for Memorial Hall. Good fit with region of confident identities.
13	Pirate and Queen Ltd.	Lōemis 2017	\$39,700	\$10,000	\$5,000	Delivery of mid-winter festival activities. Good fit with hothouse for talent and active and engaged priorities.
14	Rangiwahia Environmental Arts Centre Trust	Big Girls for Wellington	\$12,842	\$8,141	\$5,000	Support for workshops and creation of community artworks. Good fit with active and engaged priority.
15	Rise & Shine Events Ltd	The Summoning	\$21,120	\$5,000	\$0	Lower priority given pressure on available funding and lack of detail on fit with priorities.
16	Robin Murphy Productions Limited	Pot Luck Webseries - Season Two	\$130,015	\$3,000	\$3,000	Support for second series of webseries, fit with hothouse for talent priority and local talent development.
17	Shakespeare Globe Centre New Zealand Trust	Shake Alive 2017, SGCNZ UOSWSF & PPWS 2017	\$311,500	\$20,000	\$10,000	Support for available in 2017, good fit with hothouse for talent and active and engaged priorities.
18	Sri Lanka Dance Academy Incorporated	Production "Kanikani-Ranga"	\$31,923	\$7,820	\$4,000	Cross cultural performance from Sri Lankan and Maori cultural groups and good fit with the region of confident identities.
19	Stagecraft Theatre Inc	Performance Marketing Pilot	\$12,940	\$6,440	\$4,000	Support for marketing development and delivery. Good fit with hothouse for talent and creative future through technology priorities.
20	Summer Shakespeare Trust Board	Summer Shakespeare 2017 - All's Well	\$60,555	\$10,000	\$6,000	Support for 2017 production. Good fit with hothouse for talent priority

		That Ends Well				
21	Taki Rua Productions Society Inc	Tiki Taane Mahuta	\$960,205	\$14,000	\$6,000	Support for presentation of large scale cross-genre production in the Opera House. Good fit with hothouse for talent priority.
22	The CanInspire Charitable Trust	The CanInspire Charitable Trust	\$1,500	\$1,500	\$0	Lower priority given pressure on available funding. Officers can advise on strengthening application.
23	The Community Performing Arts Trust	Changemakers Refugee Forum Dinner Exhibition	\$4,550	\$4,550	\$3,500	Project supports two emerging practitioners, with a focus on working with local refugees and building relationships.
24	The Creation Station	Creation Station Mentorship Programme	\$3,000	\$3,000	\$3,000	Support for mentoring and professional development opportunities for fashion graduates. Good fit with hothouse for talent priority.
25	The Kupe Charitable Trust	Te Rā o Kupe - Community Māori festival.	\$20,410	\$8,000	\$2,000	Support for local Maori festival. Good fit with region of confident identities and hothouse for talent priorities.
26	The Migrating Kitchen Trust	Migrating Kitchen Capital Cook Book	\$30,000	\$12,000	\$0	Production of cookery book, lower priority given pressure on available funding and limited information on arts outcomes.
27	The Theatreview Trust	Theatreview reviews for NZ Fringe 2017	\$3,600	\$3,600	\$3,600	Support for Fringe 2017 reviews. Good fit with hothouse for talent priority.
28	Wellington Access Broadcastin	Weekly radio show - Terry	\$4,392	\$2,952	\$2,950	Support for Access Radio show focusing on emerging

	g Society Inc (Access Radio)	Shore's Songwriters Show				songwriters. Good fit with hothouse for talent priority.
29	Wellington Access Broadcasting Society Inc (Access Radio)	Community Zone radio programmes	\$9,600	\$4,800	\$3,840	Support for art cultural and music community shows on Access Radio. Good fit with region of confident identities and hothouse for talent priorities.
30	Wellington City Concert Band Inc	2017 NZCBA Festival	\$25,000	\$5,000	\$0	Lower priority given pressure on available funding and that project takes place outside of Wellington.
31	Wellington Independent Arts Trust T/A Urban Dream Brokerage	Shared Lines: Wellington	\$45,030	\$15,000	\$0	Project has potential for support, lower priority due to demand on available funding and high level of request.
32	Wellington Russian Club	Russian Christmas Festival for Children 2016	\$5,144	\$3,194	\$1,500	Support for Russian Children's Festival. Good fit with region of confident identities.
33	Wench under CAPITAL Theatre Productions	The Rites of Guru Rach Development for Wellington Community Tours	\$3,500	\$3,500	\$3,000	Development of show for Fringe 2017. Good fit with hothouse for talent priority.
34	Youthdance Education Trust	Wellington International Dance Day	\$9,062	\$4,062	\$1,000	Support for Wellington International Dance Day. Good fit with active and engaged and region of confident identities.
			Total:	\$236,499	\$111,280	

Neighbours Day Aotearoa Fund- October 2016

	Organis-ation	Project/Event Title	Total Project Cost	Amount requested	Recomm ended	Comments
1	Aro Valley Community Council Inc	Christmas in Aro Park – a	\$490	\$490	\$0	Recommending support for other application (number

		Neighbour's Day celebration.				2)
2	Aro Valley Community Council Inc	ARound Aro Valley	\$500	\$500	\$500	Good fit with priorities, involving wide range of groups in community event.
3	Brooklyn Community Resource Centre	BRC Christmas Lunch	\$500	\$500	\$250	Close fit with priorities, contribution to annual event for seniors.
4	Churton Park Community Association Inc	Churton Park Neighbours Day event	\$2,200	\$500	\$500	Connecting diverse cultures, through performance, dress, craft and food.
5	Churton Park Toast Masters	Disaster management information evening.	\$350	\$350	\$0	Regular meeting, Officers can follow up with WREMO who are resourced to deliver community education.
6	Glenside Progressive Association Inc	The Great Big Blackberry Feast	\$2,714	\$500	\$500	Good fit with priorities- intergenerational event -sharing memories of blackberry experiences.
7	Hapori under New Zealand Red Cross - Wellington	Hapori Picnic	\$750	\$500	\$500	Community picnic- working with refugee families and connect them into the local community
8	Hataitai Childcare Collective and Community House Inc	Christmas on the Green and Neighbours day celebration	\$600	\$500	\$250	Contribution to Neighbours Day event.
9	Houghton Valley Progressive Association Inc	Neighbours Day 2017	\$500	\$500	\$500	Intergenerational event, good fit with priorities
10	International Muslim Association of New Zealand Incorporate	Kilbirnie Mosque Neighbours Day	\$700	\$500	\$500	Meet the neighbours community event at the Mosque

	d					
11	Miramar Peninsula Community Trust	Various Neighbourhood Opportunities to Connect at the Seatoun Village Hall and St Christopher's.	\$500	\$500	\$350	Contribution to events bringing together communities.
12	Miramar Uniting Church	Neighbourhood party 2017	\$525	\$420	\$420	Good fit with priorities, bringing community and businesses together.
13	New Crossways Community Trust	"Beyond the Letterbox" Mt Victoria Annual Treasure Hunt 2017	\$750	\$500	\$500	Involving a wide range of groups in Mt Victoria.
14	Newtown Residents Association Inc	Neighbours day at Newtown park	\$750	\$500	\$500	Popular Neighbours Day event in Newtown Park
15	Nga Hau e Wha o Paparangi	Neighbours Day - Newlands	\$1,060	\$500	\$500	Neighbours Day event connecting community with Newlands groups, strong resilience focus.
16	Ngaio Crofton Downs Residents Association	Community Picnic 2017	\$500	\$500	\$500	Neighbours Day event in Ngaio, in Cummings Park
17	Ngaio Playcentre	Crofton Downs Community Day	\$1,202	\$381	\$380	Neighbours Day event, connecting community groups
18	Northland Memorial Community Centre Inc	NMCC Neighbour's Day	\$500	\$500	\$500	Good fit with priorities, connecting local people through active volunteering
19	Rise & Shine Events Ltd	Frobisher Feast	\$500	\$500	\$250	Contribution to costs of street party at local reserve
20	Rise & Shine Events Ltd	Island Bay Park Picnic and Cinema	\$500	\$500	\$0	Lower priority, Council already supports Island Bay Festival.

21	St Paul's Lutheran Church	King St BBQ	\$265	\$265	\$265	Building on success of 2016 NDA event, building local community connections.
22	Tawa Progressive & Ratepayers Association Inc.	Neighbours Weekend	\$500	\$500	\$500	Close fit with priorities, supporting and promoting street level events across Tawa and Linden.
23	The Family Space Charitable Trust	Neighbours Day Get-Together	\$500	\$500	\$500	Intergenerational connections built through an event in South and East Wellington.
24	The Miramar and Maupuia Community Trust Inc	'Meet the Neighbours' at the Miramar and Maupuia Community Centre	\$500	\$500	\$500	Meet the neighbours-intergenerational event.
25	The Wellington Boys' and Girls' Institute	Growing our Community	\$590	\$590	\$500	Local event at MacDonald Crescent, connecting communities through community clean up and planting.
26	The Wellington City Mission (Anglican) Trust Board	Wellington City Mission Neighbours day 2017	\$535	\$500	\$500	Working across the range of clients to build intergenerational connections, good fit with priorities.
27	Woodridge Planters Inc.	Community events in Woodridge, Grenada Village, and Seton Nossiter Park	\$700	\$500	\$500	Support for community picnics in several locations in Woodridge and Grenada.
			Total:	\$12,996	\$10,665	

Contract funding- Community Centre

	Organisation	Project/Event Title	Total Project Cost	Amount requested	Recommended	Comments
28	Strathmore Park Community Centre Trust	Community Centre contract	\$28,000	\$28,000	\$28,000	Operational support for community organisation to provide a community facility at 108 Strathmore Avenue. Funding in Multi-year funding contract 2016/17 \$28,000, 2017/18 \$56,000 and 2017/18 \$56,000.

Background

4. Grants and funding are included in the Annual Plan to provide an appropriate mechanism for the Council to respond to community groups and organisations that are undertaking projects that:
 - Meet a need identified by the community.
 - Align with council's strategic goals and community outcomes.
 - Rely to some extent on participation and engagement by community organisations
5. Organisations and projects are funded through both contracts and contestable grants pools. The contestable pools provide grants that are discretionary, short term and generally project based in nature. The Council also enters into multi-year contracts when it has an interest in ensuring particular activities occur that contribute to Council's strategies or policies.
6. The Strategy and Policy Committee agreed (in April 2005) to a re-configured grants framework in which organisations whose activities directly contribute to Council's strategic or policy goals would be funded through a detailed contractual arrangement a review of the funding and outcomes achieved at the end of the contract (generally three years).
7. These organisations and the specific needs they meet are critical to Wellington, contributing to Wellington's sense of place and are part of the city's infrastructure. Organisations that are funded through three year contracts are considered sustainable in the long term but need some financial support and some certainty of funding.
8. Organisations funded by the Council through three year contracts need to meet the relevant fund criteria (in the case of SPCCT) the Social and Recreation Fund criteria (Attachment 2). In addition to meeting criteria:
 - The organisation is well-established and with some Council funding is sustainable in the long-term.
 - The organisation is generally regarded as a feature of Wellington's infrastructure or unique sense of place.

- The Council does not wish to influence its day to day activities but has a strong interest in the outcomes of the organisation and can influence these through results based reporting.
- A partner relationship is beneficial
- Alignment with Council's outcomes and policies.

Arts and Culture Fund

9. This fund serves to support organisations and deliver on the City's Arts and Culture Strategy and Events Policy. Council's Long Term and Annual plans outline a number of activities that support the Arts and Culture Strategy, notably positioning Wellington as the place for all people to experiment with, learn about, and experience New Zealand's arts and culture, especially contemporary work. Current Arts and Culture Fund priorities are:
- To support the city as a hothouse for talent
 - To reinforce Wellington as a region of confident identities
 - To support active and engaged people
 - To encourage our creative future through technology

Neighbours Day Aotearoa Fund

10. The Social and Recreation Fund has specific criteria (Attachment 1), with a number of priority or focus areas, this includes provision to support community resilience projects. This is done through applications to both the Social and Recreation Fund and to the Neighbours Day Aotearoa Fund which provides small grants (up to \$500) to local community organisations to deliver projects annually.
11. Neighbours Day Aotearoa (NDA) 2017, the annual celebration to encourage neighbourliness in our communities, will be celebrated from 25– 26 March 2017.
12. Wellington's NDA 2017 theme is Zero Tolerance to Loneliness. Applications were invited for events and projects which address the theme and in particular those that encourage inclusion and interaction between youth and seniors and from organisations working with isolated or elderly communities in their projects. A maximum grant of \$500 can be allocated for each project taking place from mid-December 2016 through to the last weekend of March 2017.

Multi-year Contract funding

13. There are 62 organisations funded through multi-year contracts in 2016/17, these deliver on outcomes relating to Social and Recreation, Arts and Culture and the Environment.
14. Within all funding applications to Wellington City Council groups and organisations are asked to demonstrate how they do or will work in partnership with other organisations and the Council, how they evaluate their activities and their commitment to the Treaty of Waitangi.
15. The assessment process from grants and contract funding may include consultation with; the applicant, persons or organisations referred to in the application and Council Officers from relevant business units.

16. To ensure funds are used appropriately, conditions may be suggested should funding be approved, typically where reports have not been received for previous grants.
17. All funding applications, made online have been made available to all Councillors.

Discussion: Arts and Culture Fund

18. The Arts and Culture Fund supports community organisations for projects that meet the criteria for the fund. This is second of three funding rounds for 2016-17 financial year; in the first funding round of the year \$141,235 was allocated to 34 projects. The next Arts and Culture funding round has a closing date of 30 March 2017.
19. Officers are recommending the Grants Subcommittee support 26 projects with grants totalling \$111,280 through the Arts and Culture Fund.

Discussion: Neighbours Day Aotearoa Fund

20. The Neighbours Day Aotearoa Fund provides funding for local neighbourhood and community projects, grants are up to \$500. Last year 28 projects were funded; this resulted in a broad range of community projects ranging from neighbourhood level to larger community wide events.
21. Officers are recommending the Grants Subcommittee support 24 projects with grants totalling \$10,650 through the 2016/17 Neighbours Day Aotearoa Fund.

Discussion: Contract Funding Strathmore Park Community Centre Trust

22. Through the Social and Recreation Fund, one organisation is seeking contract funding. A list of current contract funding (2016/17) is included as Attachment 3; note this also includes contract funding for organisations delivering to Arts and Culture and Environmental projects.
23. Officers work with organisations to agree on a detailed set of performance outcomes which are reviewed annually based on accountability reporting provided by the organisations. Funding is released on receipt of satisfactory reporting and when agreements are in place.
24. Since 2015 when the previous organisation (Strathmore Park Community Base Inc) wound up this community centre (108 Strathmore Avenue), this been operated by Council. Officers have worked with the local community and a new Trust was established in October 2016 – the Strathmore Park Community Centre Trust (SPCCT). The purposes of this new Trust, which is a registered charity, are to:
 - To encourage and facilitate connections and collaborations between individuals and organisations to support the delivery of positive outcomes for the Strathmore Park community
 - To provide and facilitate activities that promote social, economic, cultural, health and wellbeing outcomes for the Strathmore Park community
 - To operate community facilities that provide accessible community services and activities for the people of the Strathmore Park community
 - To promote the collection and distribution of information locally and throughout the wider Wellington community to support and promote the Strathmore Park community

25. Their Board is made up of local residents, and aims to employ a part-time coordinator to oversee the daily operations of the Centre. Volunteers will also play a key part in the services that will be provided through the Centre.
26. SPCCT is seeking support from Council through annual contract funding which will (like other community-run community centres) support operational costs along with income from hall hire revenue, other grants, and donations (especially in kind). The Trust Board is keen to re-establish the Centre as a place where residents can meet, participate and be active in their community.
27. With an additional facility situated in Raukawa Street opening early 2017, both facilities will be incorporated into the multi-agency Strathmore 44 Rejuvenation project which will be managed initially by Council. In the longer term SPCCT will work towards operating the new facility in addition to the 108 Strathmore Avenue Community Centre.
28. In their funding application SPCCT have requested \$56,000 pa which is consistent with levels of funding for other community centres in the city.
29. Officers are recommending that SPCCT be allocated funding for the remainder of 2016/17 and to 30 June 2019 through a multi-year funding contract, this will align funding with multi-year contracts for the other Council funded Community Centres in the city. Funding for the remainder of 2016/17 will be \$28,000.
30. Officers recommend funding of \$28,000 for the 2016/17 financial year and \$56,000 (plus inflationary increase) for 2017/18 and 2018/19.

Contact Officers

Mark Farrar, Senior Advisor Funding and Relationships

Jenny Rains, Manager, Community Services

Arts and Culture Fund

Natasha Petkovic-Jeremic, Manager City Arts and Events

Felicity Birch, Arts Advisor, City Arts

Neighbours Day Aotearoa

Angela Rampton and Donna Wilson, Community Services

Strathmore Park

Donna Wilson and Bessie Fepulea'i, Community Services

Attachments

Attachment 1.	Arts and Culture Fund- Criteria	Page 64
Attachment 2.	Social and Recreation Fund Criteria and Neighbours Day Aotearoa	Page 66
Attachment 3.	Current (2016/17) Multi-year contract funding	Page 68

Author	Mark Farrar, Team Leader Funding and Relationships
Authoriser	Jenny Rains, Community Services Manager Greg Orchard, Chief Operating Officer

SUPPORTING INFORMATION

Engagement and Consultation

NA

Treaty of Waitangi considerations

For each of these grant funds there are specific criteria and questions relating to Maori, for the Arts and Culture Fund applicants are asked to describe how their project serves to value and increase the visibility of Maori cultural traditions and or contemporary applications. For the Social and Recreation Fund applicants are asked to describe how their project serves to assist Maori potential.

Financial implications

The Long Term Plan makes provision for community grants in several places -2.1.6 - Community environmental initiatives, 3.1.4 - Grants and creative workforce, 4.1.4 – (Arts and) Cultural grants, and 5.2.4 - Grants (Social and Recreation). Arts and Culture Funding comes under project C661 (157.1098), Neighbours Day Aotearoa and Social and Recreation contract funding under project C678 (157.1124).

Policy and legislative implications

Council funds have been created to assist community initiatives in line with Council strategy. Council Officers engage and consult widely with a range of groups and organisations before funding applications are made and throughout the assessment process.

Risks / legal

NA

Climate Change impact and considerations

NA

Communications Plan

NA

Health and Safety Impact considered

Projects seeking support from Council are delivered by organisations and groups who are legal entities and responsible for health and safety of the project, events, etc. Many of the projects supported through Arts and Culture funding will be delivered at professional arts venues, galleries and theatres in the city

Attachment 1- Arts and Culture Fund Criteria

This fund has four focus areas that can be supported - the city as a hothouse for talent, Wellington as a region of confident identities, active and engaged people, and our creative future through technology.

Fund objectives

- To support the city as a hothouse for talent
- To reinforce Wellington as a region of confident identities
- To support active and engaged people
- To encourage our creative future through technology.

Criteria

Projects make a positive contribution to achieving the Council's strategic outcomes:

Towards 2040: Smart Capital strategy

- **People Centred City:** Contributes to healthy, vibrant, affordable and resilient communities, with a strong sense of identity and 'place' expressed through urban form, openness and accessibility.
- **Connected City:** Supports a city with easy physical and virtual access to regional, national and global networks.
- **Eco-City:** Allows the city to proactively respond to environmental challenges and seize opportunities to grow the green economy.
- **Dynamic Central City:** Supports a central city of creativity, exploration and innovation, helping Wellington to offer the lifestyle, entertainment and amenity of a much bigger city.

Long Term Plan 2012-22 priorities:

- An inclusive place where talent wants to live
- A resilient city
- A well managed city
- Annual Plan priorities for the relevant year.

The project is Wellington-based and mainly benefits the people of Wellington. (exceptions may be made for projects based elsewhere in the region, but which significantly benefit Wellington City residents).

The applicant is a legally constituted community group or organisation.

The applicant provides evidence of sound financial management, good employment practice, clear and detailed planning, clear performance measures, and reporting processes.

The applicant outlines how physical accessibility has been built into project development.

The applicant outlines how pricing has been set to ensure access by a wide range of people or by the intended users.

The project should show evidence of community support, collaboration, and building partnerships with other organisations (e.g. social media interest, letters of support from other organisations/leaders).

The applicant must show that the project discernibly improves community wellbeing and adds value to the range of similar types of services in the community.

The Council acknowledges the significance of Māori cultural practice. Demonstrate how your project values and increases the visibility of Māori cultural traditions and contemporary applications.

New and developmental arts projects. We can support new and developmental arts projects. Applicants will need to demonstrate the formative nature of the project.

Focus Areas

The city as a hothouse for talent

Priority will be given to projects that:

- Ensure there is an appropriate range of platforms for local talent to present their works
- Value new talent and connect it with support networks

Wellington as a region of confident identities

Priority will be given to projects that:

- Recognise and celebrate the role of mana whenua and Māori history in the city
- Enable all ethnic, demographic and suburban communities to explore, celebrate and share their own cultural identity
- Enable suburban and other geographical communities to undertake projects that explore, celebrate and share their own identity

Active and engaged people

Priority will be given to projects that:

- Support arts practitioners to work with communities to develop work of, by and for that community
- Ensure the sustainability of organisations that facilitate and/or undertake activities within communities
- Maximise the potential of arts and cultural activities to increase community connectedness, resilience and participation in community/city decision-making

Our creative future through technology

Priority will be given to projects that:

- Increase access to technology for use in the creation, distribution and marketing of creative products and services

Social and Recreation Fund - Neighbours Day Aotearoa

Criteria

Your project makes a positive contribution to achieving the Council's Strategic outcomes:

Towards 2040: Smart Capital strategy

- **People Centred City:** Contributes to healthy, vibrant, affordable and resilient communities, with a strong sense of identity and 'place' expressed through urban form, openness and accessibility.
- **Connected City:** Supports a city with easy physical and virtual access to regional, national and global networks.
- **Eco-City:** Allows the city to proactively respond to environmental challenges and seize opportunities to grow the green economy.
- **Dynamic Central City:** Supports a central city of creativity, exploration and innovation, helping Wellington to offer the lifestyle, entertainment and amenity of a much bigger city.

Long Term Plan 2012-22 priorities:

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- Annual Plan priorities for the relevant year.

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The applicant provides evidence of sound financial management, good employment practice, clear and detailed planning, clear performance measures, and reporting processes.

The applicant outlines how physical accessibility has been built into project development.

The applicant outlines how pricing has been set to ensure access by a wide range of people or by the intended users.

The project should show evidence of community support, collaboration, and building partnerships with other organisations (e.g. social media interest, letters of support from other organisations/leaders).

The applicant must show that the project discernibly improves community wellbeing and adds value to the range of similar types of services in the community.

Māori are often over-represented in many determinants of social deprivation. Outline whether and how the specific needs of Māori have been incorporated into the planning of your project.

Emergent and innovative community projects can be supported through this fund. Applicants that apply under this category will need to demonstrate the transformative nature of the project.

Focus Areas- Social and Recreation

Build capability and capacity within the community

Priority will be given to projects that:

- strengthen the local community, address local issues, strengthen and contribute to social wellbeing
- Support volunteers and foster skill development and training for the community.

Promote personal and community safety

Priority will be given to projects that:

- Support community activity that enhances Wellington as an International Safe Community
- Support projects that enhance community safety and/or personal safety.

Physically active communities encouraging health and wellbeing

Priority will be given to projects that:

- Target communities of interest, including youth and seniors.
- Support the strategic planning of sports codes

Youth

Priority will be given to projects that:

- Involve young people in the development and delivery of the project
- Help young people gain a better understanding of community, an increased sense of belonging as active citizens and positive contributors to society
- Promote volunteer opportunities for young people.

Community Preparedness

Priority will be given to projects that:

- Strengthen local neighbourhood connectedness in an ongoing manner
- Increase community resilience and emergency preparedness locally

Criteria for Residents and Progressive Association applicants:

The organisation must:

- be registered with Wellington City Council Community Services as a residents/progressive association
- have a committee
- meet at least twice a year and keep minutes of these meetings
- have an active membership of 10 or more, excluding the committee
- keep accurate and detailed accounts
- agree to make their accounts and minutes available to Wellington City Council on request.

When submitting an application Residents and Progressive Associations should give a summary of their current membership, meeting pattern (e.g. monthly) and provide a copy of minutes from recent meetings.

Neighbours Day Aotearoa Funding

A maximum grant of \$500 can be allocated for each project.

For projects planned for the mid December through to 29 March 2017.

The grant will support projects from registered organisations or societies. If you are a non-legal entity group then we can offer assistance to find an umbrella organisation.

Your project or event will need to meet the necessary requirements (social and recreation fund criteria).

Contract Funding

16/17 financial year (1 July 2016 to 30 June 2017)

Absolutely Positively
Wellington City Council
Me Heke Ki Pōneke

Organisation name	Amount funding 2016/17 (excl GST)	Contract term
Age Concern Wellington Inc	\$30,000	2016-2017
Aro Valley Community Council Inc	\$52,000	2016-2019
Arts Access Aotearoa	\$23,230	2015-2018
BATS Theatre	\$60,550	2015-2018
Be Institute Charitable Trust	\$50,000	2016-2019
Berhampore School (Centennial Community Centre)	\$43,000	2016-2019
Brooklyn Community Association - Brooklyn Community Centre & Vogelmorn Hall	\$79,000	2016-2019
Brooklyn Community Resource Centre	\$30,000	2016-2017
Challenge 2000 Trust	\$41,208	2014-2017
ChangeMakers Refugee Forum Incorporated	\$15,453	2014-2017
Circa Theatre	\$75,600	2015-2018
Citizens Advice Bureau Wellington Incorporated	\$207,672	2015-2018
Community Law Wellington and Hutt Valley Trust (Wellington Community Law Centre)	\$75,750	2015-2018
Community Networks Wellington Inc	\$35,000	2015-2018
Creative Capital Arts Trust	\$120,000	2016-2019
Eastern Southern Youth Trust	\$72,114	2014-2017
English Language Partners New Zealand Trust	\$18,000	2016-2019
Footnote Dance Trust Board	\$20,150	2015-2018
Hataitai Childcare Collective and Community House Inc	\$52,000	2016-2017
Island Bay Enhancement Trust	\$25,100	2015-2018
Johnsonville Community Centre	\$49,290	2016-2019

Kaibosh	\$27,270	2015-2018
Karori Community Centre Inc	\$56,000	2016-2019
Katherine Mansfield Birthplace Society	\$75,000	2016-2019
Katherine Mansfield Birthplace Society	\$40,000	2016-2017
Khandallah Cornerstone Resource Centre Trust Board	\$44,580	2016-2019
Kilbirnie/Lyall Bay Community Centre Incorporated	\$55,000	2016-2019
Life Flight Trust	\$48,480	2015-2018
Mokai Kainga Maori Centre	\$46,000	2016-2017
New Crossways Community Trust	\$46,000	2016-2019
Newtown Community & Cultural Centre - Wellington Timebank	\$30,000	2016-2019
Newtown Community & Cultural Centre, Playground Hall & Smart Newtown	\$197,000	2016-2019
Newtown Residents Association Inc - Newtown Festival	\$63,240	2016-2019
Newtown Residents Association Inc - Newtown Festival	\$60,000	2016-2017
New Zealand Opera Ltd	\$53,530	2015-2018
Nga Hau e Wha o Papararangi	\$42,000	2016-2019
Northland Memorial Community Centre Inc	\$44,445	2016-2019
Randell Cottage Writers Trust	\$10,080	2015-2018
Royal New Zealand Ballet	\$153,353	2015-2018
Sustainability Trust	\$50,500	2015-2018
Taki Rua Productions Society Inc	\$35,000	2016-2019
Tawata Productions	\$35,300	2015-2018
Te Whanganui-a-Tara Youth Development Trust (Trading as Evolve)	\$32,320	2015-2018
Te Whakamura Ai Te Ahi- Downtown Community Ministry	\$139,045	2015-2018
Te Whakamura Ai Te Ahi- Ngati Kahungunu ki Pōneke Community Services Inc	\$100,865	2015-2018

Te Whakamura Ai Te Ahi- Ngati Kahungunu ki Poneke Community Services Inc	\$150,000	2016-2019
Te Whakamura Ai Te Ahi- Suzanne Aubert Compassion Centre Wellington Ltd (Soup Kitchen)	\$73,393	2015-2018
The Miramar and Maupuia Community Trust Inc	\$46,171	2016-2019
The New Zealand Portrait Gallery Trust	\$20,000	2016-2019
The Orpheus Choir of Wellington Inc	\$15,120	2015-2018
The Wellington Activity Centre Charitable Trust - T/A Te Ara	\$37,087	2014-2017
The Wellington Boys' and Girls' Institute	\$72,114	2014-2017
The Wellington City Mission (Anglican) Trust Board	\$37,370	2015-2018
Thistle Hall Community Trust	\$25,000	2016-2019
Toimata Foundation (Enviroschools)	\$45,755	2014-2017
Vincent's Art Workshop Inc	\$38,380	2015-2018
Volunteer Wellington	\$36,000	2016-2019
Wellington Free Ambulance Service Incorporated	\$90,900	2015-2018
Wellington Independent Arts Trust T/A Urban Dream Brokerage	\$50,300	2015-2018
Wellington Marine Conservation Trust	\$40,000	2016-2019
Wellington Night Shelter Trust	\$95,950	2015-2018
Wellington Night Shelter Trust	\$55,000	2016-2017
Wellington Rape Crisis Incorporated	\$20,200	2015-2018
Wellington Regional Orchestra Foundation Inc	\$273,920	2015-2018
Wellington Women's Refuge Group Inc	\$35,986	2015-2018
Young and Hungry Arts Trust	\$20,000	2016-2019